

MOVE IN CHECKLIST

- ☐ Sign Lease & Addendum or Profit Share Agreement if you haven't already
- ☐ Pay Rent and Deposit
- ☐ Schedule Utilities turned on before move in day
- ☐ Install Your Front Door & Maid Closet / Bedroom Locks
- ☐ Set Maid, Handyman, Landlord, Your Door Codes
- ☐ Setup Wifi
- ☐ Connect Elock to Wifi (Wifi Locks Only)
- ☐ Set up TV's Connection to Wifi & Streaming
- ☐ Photograph all Serial Numbers: Electrics, Elocks, Wifi Router
- ☐ Stage Rooms
- ☐ Setup Maid/Supply Closet
- ☐ Add Property Insurance (Optional)
- ☐ Set up Welcome Info Manual
- ☐ Have the Unit Photographed
- ☐ Set up Cameras
- ☐ Add Property, Door Codes & Serial #'s to Portfolio Info List
- ☐ List Property on Airbnb



NOTES

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