

## MOVE IN CHECKLIST

- Sign Lease & Addendum or Profit Share Agreement if you haven't already**
- Pay Rent and Deposit**
- Schedule Utilities turned on before move in day**
- Install Your Front Door & Maid Closet / Bedroom Locks**
- Set Maid, Handyman, Landlord, Your Door Codes**
- Setup Wifi**
- Connect Elock to Wifi (Wifi Locks Only)**
- Set up TV's Connection to Wifi & Streaming**
- Photograph all Serial Numbers: Electrics, Elocks, Wifi Router**
- Stage Rooms**
- Setup Maid/Supply Closet**
- Add Property Insurance (Optional)**
- Set up Welcome Info Manual**
- Have the Unit Photographed**
- Set up Cameras**
- Add Property, Door Codes & Serial #'s to Portfolio Info List**
- List Property on Airbnb**

### NOTES

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